User Guide Line

01. User guide line for Viewers of article or research paper
- At 1st you have to make registration then login into this site
- To view the Articles or an writings, go to the subject form "Publications" tab or Subjects area (presented in the lower middle of the home page)
- After entering the Subject you will get the tab "View all publications", click here to view the writings.

02. User guide line for writer (Who want to publish of article/ research paper or writings)
- At 1st you have to make registration then login into this site
- Go to the subject (in which you want to publish the Article/Research Paper/ Findings) form "Publications" tab or Subjects area (presented in the lower middle of the home page)
- After entering the Subject you will get the tab "Apply for publications", click here to publish your writings
- Without registration if you go to publish your writings, when you will click the tab "Apply for publications" , then login and registration required page will come to complete the registration
- After completing the registration you shall get an email
- After clicking "Apply for Publications" tab, Article submission page will come with a **legal notice**
- If you are agreed with the Legal Notice and you click the tab "Apply for the publications" on the notice then Article submission page will come and you can apply for the publications on the web portal
- Then you needs to write the title of his or her Articles and needs to attach the doc in PDF format with maximum size of 1 MB
- Need to submit the date of submission
- Then submit the article by clicking submit button
- Writer of the Article will get an auto message/ temporary notification on the web portal after submission of the Article
- An auto email also will be generated to the Writer of the Article
- Then the Article will be pending for the publications on the web portal
- Later article / writings will be published by the authority

03. User guide line for others user including (a) Donor (b) Board of Research (c) Research Associate (d) Research Assistant (e) Associate University (f) Associate Organization (g) Editors (h) Ambassador (i) Adviser (j) Executive Volunteer and (k) Volunteer shall be sent via email to individually when required from then.
- You can apply to be part of Research Floor by entering in each segment, for example if you go to "Research Associate" or "Executive Volunteer" tab, then you will get the "Apply" button for application
- Then you will get the "Term & Condition" page to proceed

- After clicking the "Agreed" button you will get the application form for application
- Then Applicant shall get an email
- Then Research Floor Management shall take the action about your involvement with this Organization

04. User guide line for the Donor
- At 1st you have to click the tab "Donate" on the upper side of the web portal
- Then you will get the donation note to proceed
- After clicking the button "OK. Proceed" then you will get the "Financial Contribution" page to send the Message
- After sending the message Research Floor team will contact with you for completing the donation.

05. User guide line for the Associate Institute and Associate Organization
- At 1st you have to apply
- Then Applicant shall get an email from Research Floor

Thank you